

CITY OF SHULLSBURG, WISCONSIN  
COMMON COUNCIL MINUTES  
DECEMBER 18, 2024

A regular meeting of the Common Council of the City of Shullsburg was held December 18, 2024 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Verne Jackson called the meeting to order at 6:30 p.m. Notice of the meeting was posted at the Townsend Center, Shullsburg Post Office and Turpin's Home Town Grocery. Roll Call- Gloria Swenson, Emmett Reilly, Cheryl Mulcahy, Dan Morrissey - Present. Others present- Laura Weiskircher, Troy Maggied, Janelle Schumacher.

**Pledge of Allegiance**

**Approval of Minutes** – *Motion by Swenson second by Reilly to approve the minutes of the November 20, 2024 and December 4, 2024 Council Meeting. All aye, motion carried.*

**Committee Reports** – Mulcahy commented that the Park Committee met and has items from the meeting on this agenda to be discussed. Reilly commented that there has been no update yet regarding a meeting with the creamery for the chloride limit issue.

**Police Report** – No comments.

**Approve Bills** – *Motion by Swenson second by Reilly to approve the bills for General, Water, Sewer, Electric, Pool, Museum, Library & TIF Funds. All aye, motion carried.*

**Public Comment** – None

**EDA Grant Writing Contract Proposal** – Troy Maggied presented the council with information regarding applying for a grant through the Economic Development Administration to provide funding for a potential industrial park expansion. He is working with Allison Taylor of LCDC to try to secure one more letter of support. He would like to have the grant application submitted by February 28, 2025. Mayor Jackson questioned whether it's eligible for TIF Funding and Maggied said we would need to confirm when the expenditure period ends. *Motion by Reilly second by Swenson to approve the Economic Development Administration (EDA) grant writing agreement with SWWRPC for the amount of \$6,000 as presented. All aye, motion carried.*

**2025 Infrastructure Improvements** – There was brief discussion regarding funding from the DNR for Infrastructure Improvements. Jackson will schedule this item for further discussion at a future meeting when Delta 3 has more information.

**Revolving Loan Fund Policies and Application Process** – The Council considered minor changes to the recently approved revolving loan fund policies and application. A \$100 administrative fee was added, to be paid by the borrower at the closing of the loan. Language was added to both the policies and the application that the borrower agrees to pay that fee and closing costs for the loan. *Motion by Reilly second by Morrissey to approve the Revolving Loan Policies and Application Process. All aye, motion carried.*

**Electrical Repairs to Swimming Pool Mechanical Room** – The Council considered an estimate for repairs to the electrical components in the swimming pool mechanical room. The estimate was provided by Joey Ruf in the amount of \$9,500 and includes a new panel, motor savers, outlets and enclosed lights. *Motion by Morrissey second by Reilly to approve the work and estimate provided by Joey Ruf. All aye, motion carried.*

**Lawn Mower Purchase** – The Council considered a trade-in estimate for a new lawn mower from Blackbourn & Son's in the amount of \$13,600 that was recently approved by the Park Committee. *Motion by Swenson second by Morrissey to approve the trade-in and purchase of a new lawn mower from Blackbourn & Sons. All aye, motion carried.*

**East Shelter House Repairs** – The Park Committee made a recommendation to the Council to move forward with repairs needed to the soffit and fascia of the East Shelter House due to damage from recent wind. *Motion by Morrissey second by Swenson to approve the repairs to the East Shelter House at Badger Park as discussed. All aye, motion carried.*

**Advertisement in Experience Shullsburg Visitor's Guide - Motion by Swenson second by Mulcahy to approve the advertisement for Parkview Subdivision. All aye, motion carried.**

**Badger Park Use Agreements** – The Council discussed a final draft of a park use agreement for the Shullsburg School District for the 2025 calendar year. They also agreed to move forward with discussing agreements with other organizations who use the park on a regular basis for organized sports. Representatives from those groups should be invited an upcoming Park Committee meeting to discuss their use. *Motion by Morrissey second by Reilly to approve the Park Use Agreement between the City and the Shullsburg School District. All aye, motion carried.*

**Clerk/Treasurer Report** – Monthly financial reports were emailed; property tax bills and year end information was mailed out the week prior.

**Closed Session** – *At 7:16 p.m. a motion was made by Mulcahy second by Reilly to convene into closed session. Roll Call - Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy-yes. Motion carried. Closed Session is Pursuant to Wis. Stat 19.85 (1)(c) for the Purpose of Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility- Discussion of Utility Clerk Position*

**Open Session** – *At 7:37 p.m. a motion was made by Swenson second by Mulcahy to reconvene into open session. Roll Call- Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy- yes. Motion carried.*

**Action on Closed Session** – None

*At 7:39 p.m. a motion was made by Reilly second by Mulcahy to adjourn. All aye, motion carried.*

Janelle Schumacher  
Clerk/Treasurer