

CITY OF SHULLSBURG, WISCONSIN
2024 PUBLIC HEARING ON TIMM CONDITIONAL USE PERMIT APPLICATION MINUTES
JULY 24, 2024
6:30 P.M.

A public hearing was held in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin on June 19, 2024 at 6:30 PM. The purpose of the hearing was to hear all interested parties in regards to an application for a Conditional Use Permit submitted by Melinda Timm as required by the City of Shullsburg Municipal Code Section 46-72 (d)(8). The applicant is requesting a Conditional Use Permit to operate an esthetician business out of the attached garage at the following described properties in the City of Shullsburg, Lafayette County WI: 226 Sidney Street more particularly described as Parcel 33.281.0367.0000. Mayor Verne Jackson opened the hearing by asking for questions and comments from the public regarding the proposed permit application. Mayor Jackson asked for additional questions or comments twice more and being none, closed the hearing.

CITY OF SHULLSBURG, WISCONSIN
COMMON COUNCIL MINUTES
JULY 24, 2024
IMMEDIATELY FOLLOWING THE PUBLIC HEARING

A regular meeting of the Common Council of the City of Shullsburg was held July 24, 2024 in the Community Room of the Shullsburg Community Townsend Center, 190 N. Judgement Street, Shullsburg, Wisconsin. Mayor Verne Jackson called the meeting to order at 6:37 p.m. Notice of the meeting was posted at the Townsend Center, Shullsburg Post Office and Turpin's Home Town Grocery. Roll Call- Gloria Swenson, Emmett Reilly, Cheryl Mulcahy, Dan Morrissey - Present. Others present- Melinda Timm, Jason Weiskircher, Laura Weiskircher, Janelle Schumacher.

Pledge of Allegiance

Approval of Minutes - *Motion by Swenson second by Reilly to approve the minutes of the June 19, 2024 meeting. All aye, motion carried.*

Committee Reports – Emmett Reilly gave an update regarding the Lafayette County Housing Committee and the change of Lynn Halverson's role from executive director to project manager. Cheryl Mulcahy gave a brief Park Committee update. Gloria Swenson gave an update that the Historic Preservation Commission had met and are working with Zoning Administrator Scott Jelle on the Historic Downtown Zoning Ordinances. Dan Morrissey gave a Street Department update regarding the progress made on the new sidewalks on Judgement Street.

Police Chief Report – Nothing reported.

Approve Bills – *Motion by Swenson second by Morrissey to approve the bills for General, Water, Sewer, Electric, Pool, Museum, Library & TIF Funds. All aye, motion carried.*

Public Comment – None

Conditional Use Permit Application – Morrissey described his opposition to issuing this permit due to the fact that he desires to keep businesses in the Historic Downtown District on Water Street. He believes they previously denied an acupuncture request for the same reason. If it's allowed than many others may want to do the same which would decrease the number of businesses open downtown. Jackson communicated that he sees no problem with the request. Reilly would like to have more information before making a decision. Morrissey then questioned if we can put conditions on the permit, such as making it temporary. He would like an opinion from legal counsel, or potentially the zoning administrator. They discussed other buildings downtown that might be suitable for her to use instead of moving her business to her home. Morrissey and Reilly discussed the option with Timm about making it temporary and suggested 1-year. Timm responded that 5-years is the minimum she would need and described the improvements that will be made to her house in order to accommodate the change. The item is tabled until the July 31, 2024 special meeting.

Expansion of Premise and Special Event Permit Application Submitted by Second Chance Coffee – *The Council reviewed the application materials and commented that this event has been held in the past with no concerns. They confirmed that Police Chief Jerry had also reviewed the applications. Motion by Reilly second by Swenson to approve the Expansion of Premise and Special Event Application Submitted for August 10, 2024. All aye, motion carried.*

Approval of New Library Board Members – The following new library board members were proposed to the Council for approval: Marsha Einsweiler, Nichole Hocking, Terri Bird. The Council questioned who Terri Bird is and Laura Weiskircher explained that the board likes to have one member of the board representing Gratiot. The Council also questioned the length of term the new members are taking and whether or not the board's terms are staggered. Laura Weiskircher, the current board president, confirmed that yes, they are staggered in their terms. *Motion by Reilly, second by Swenson to approve the new library board members as stated above. All aye, motion carried.*

Water Rate Case – Having been discussed at a Utility Committee meeting, the Utility Committee referred this matter to the Council for approval. *Motion by Morrissey, second by Reilly to approve the Water Department to conduct a simplified water rate case. All aye, motion carried.*

Electric Rate Case - Having been discussed at a Utility Committee meeting, the Utility Committee referred this matter to the Council for approval. *Motion by Reilly, second by Swenson to approve the Electric Department to conduct a full electric rate case. All aye, motion carried.*

Mine & Museum Waivers – The council discussed whether the waiver could be simplified to allow multiple people from the same group sign the same waiver, in order to cut back on the paper being used. Morrissey stated he wishes to ask our insurance company what their opinion is on how the waiver is used. No action taken. Item will be re-visited after we talk to the insurance company.

Gravity Hill Run Special Event Application - *Motion by Reilly second by Swenson to approve the Special Event Application for the Gravity Hill Run on August 10, 2024 submitted by Advance Shullsburg. All aye, motion carried.*

Badger Park Improvement Committee – Mayor Jackson presented the Council with a list of names he is recommending for a new Badger Park Improvement Committee. The Council discussed the possible members. Mayor Jackson described the goal of having 10-12 people on the main committee and then five additional sub-committees. Cheryl Mulcahy reported that Eric Russell had contacted her with interest in being included. Mayor Jackson is requesting the ability to contact the individuals suggested to confirm their interest and then will report back. *Motion by Swenson second by Mulcahy to move forward with developing the Badger Park Improvement Committee. All aye, motion carried.*

Clerk/Treasurer's Report – June Financial Reports were mailed. Clerk's Institute Training last week went well. New furniture order in the Community Room has been completed, thanks to Laura Weiskircher for her work on that.

Future Agenda Items – Timm Conditional Use Permit; Insurance Company Opinion on Mine Waiver

Closed Session – At 7:26 p.m. a motion was made by Swenson second by Mulcahy to convene into closed session. Roll Call – Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy-yes. Motion carried. Closed Session is Pursuant to Wis. Stat 19.85 (1)(c) for the Purpose of Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility; specifically, to Discuss WWTP Operator in Charge Position.

Open Session - *At 7:51 p.m. a motion was made by Swenson second by Reilly to reconvene into open session. Roll Call- Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy- yes. Motion carried.*

Action on Closed Session – *Motion by Swenson second by Reilly to modify the contract with Wastewater Treatment Plant Supervisor, Tom Kleiber, as agreed upon in closed session. All aye, motion carried.*

Closed Session – *At 7:51 p.m. a motion was made by Swenson, second by Reilly to convene into closed session. Roll Call- Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy- yes. Motion carried.* Closed Session is Pursuant to Wis. Stat 19.85 (1)(e) for the Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session including the consideration of purchase of city property.

Open Session - *At 8:18 p.m. a motion was made by Swenson second by Morrissey to reconvene into open session. Roll Call- Morrissey-yes, Swenson-yes, Reilly-yes, Jackson-yes, Mulcahy- yes. Motion carried.*

Action on Closed Session – None

At 8:19 p.m. a motion was made by Swenson second by Mulcahy to adjourn. All aye, motion carried.

Janelle Schumacher
Clerk/Treasurer